Regulations for granting funds for scientific research conducted by young scientists from the Faculty of Chemistry in the framework of the "Young Laboratories" Program (Edition 5, YL-5) as part of the Strategic Program Excellence Initiative at the Jagiellonian University (ID.UJ)

These regulations define the general rules for granting funds to subsidize research conducted by young scientists employed at the Faculty of Chemistry of the Jagiellonian University in the framework of the "Young Laboratories" (YL) Program realized as part of the activities of the Faculty of Chemistry in the Strategic Program Excellence Initiative at the Jagiellonian University (ID.UJ).

1. Definitions

For the purposes of these regulations, the following definitions are adopted.

a) ID.UJ – Strategic Program Initiative of Excellence at the Jagiellonian University implemented in the framework of the first competition announced by the Minister of Science and Higher Education within the "Initiative of Excellence - Research University" programme;
b) Faculty - Faculty of Chemistry of the Jagiellonian University;
c) Organizer of the competition - Dean of the Faculty of Chemistry of the Jagiellonian University;
d) Applicant - a person employed at the Faculty based on an employment contract, meeting the competition criteria, responsible for the submission of an application and communication with the competition organizer and the competition committee;
e) Project Manager - an applicant whose application, as a result of the competition procedure, has been qualified for funding under the "Young Laboratories" Program, who is responsible for the implementation and settlement of the project under the terms of the competition;
f) Competition Committee - the committee appointed by the Competition Organizer to conduct the competition and the assessment of applications.

2. The purpose of the "Young Laboratories" Program (YL-5 Program) is to subsidize research conducted in the chemical sciences in the thematic areas defined for Priority Research Areas (PRA): SciMat, Anthropocene, and DigiWorld, within the activities of

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the Faculty of Chemistry of the Jagiellonian University in the strategic program Excellence Initiative at the Jagiellonian University.

3. The competition is addressed to young scholars who meet the following criteria:

a) are employees of the Faculty;

b) have received their PhD degree no more than 9 years prior to application (i.e., between February 2016 – February 2025);

(The time spent on maternity leave, leave under conditions of maternity leave, paternity leave, parental leave, granted under the rules laid down in the Act of 26 June 1974 - the Labour Code, periods of receiving maternity benefit or parental benefit, periods of receiving sick pay or rehabilitation benefit in connection with inability to work, including due to illness requiring rehabilitation, shall not be counted towards the number of years after the doctoral degree of the applicant. - Labour Code, periods of drawing maternity benefit or parental benefit, periods of drawing sickness benefit or rehabilitation benefit in connection with inability to work, including due to illness requiring medical rehabilitation, pursuant to the principles laid down in the relevant legislation.)

c) do not hold a habilitation degree or academic title of professor;

d) have submitted to the Faculty a statement of inclusion in the N number in the discipline of chemical sciences and consent to the inclusion of the scientific output in the output of the Faculty;

e) at the time of submitting YL-5 proposal, they are not project managers in a research project funded by external sources or by ID.UJ funds with a total budget exceeding 100 000 PLN.

f) The manager of a YL project funded in previous editions of the YL programme, i.e. YL-1; YL-2 and YL-3, if they fulfil the criteria listed in points a - e, can only apply in the YL-5 competition on the condition that the previous YL programme grant has been cleared (the final report must be accepted).

g) The manager of a YL - 4 project can only apply to the YL-5 competition if they fulfil the criteria listed in points a—e and have spent at least 5% of the YL-4 budget at the time of the application.

4. The topics of projects submitted for funding within the YL-5 Program must be related to the scientific problems of at least one PRA within which the Faculty of Chemistry participates (SciMat, Anthropocene, or DigiWorld). Moreover, each proposal must implement at least two pillars of the 4*I principle (*Interdisciplinarity*, *Internationalization*, *Innovation*, *Integration – for the definition, see the ID.UJ programme description*). **The topic of the projects submitted to the YL-5 competition by YL-4 grant managers must be a continuation of the research carried out under YL-4 project.**

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5. The duration of the project is 12 months. However, the allocated funds must be spent by the end of November 2025.

6. The amount of financing for one project is a maximum of PLN 50,000 gross.

7. Eligible costs in the project include all costs necessary to perform the research tasks presented in the project description except for the following:

a) personnel costs and scholarships,

b) the costs of publishing in Open Access format,

c) language translations/corrections.

As part of the cost estimate, a maximum of 5% of the total cost can be spent on office supplies. Eligible costs will also include expenses related to participation in international conferences and participation in short-term research missions abroad or 1-3 months internships abroad. Young Labs is not an infrastructure programme; thus, the purchase of fixed assets is eligible only when necessary and directly involved in the research plan. Namely, the application should list the fixed assets to be purchased with the cost of each asset and justify their link to the project, expressed in justification.

The cost estimate does not include indirect costs.

8. Application procedure

a) Applications prepared in English should be submitted only electronically via: https://strefaid.uj.edu.pl. Applications submitted in any other way (e.g. by email) will not be considered.

b) The attachments to the application, which are integral parts of the application, shall be prepared in accordance with the templates attached hereto.

c) Applications must be submitted by the deadline specified in the contest announcement. Applications submitted after the deadline will not be considered.

9. The competition procedure

a) The winning projects will be selected in a competition procedure.

b) The Competition Committee is chaired by the Vice Dean for Research and consists of the Dean of the Faculty and members of the ID.UJ Programme Implementation

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Team at the Faculty of Chemistry, who are appointed by the Dean. The committee consists of 5 members.

c) Applications will be evaluated by the Committee and a team of reviewers appointed from among the members of the Faculty Council.

d) The reviewers' selection and assignment of the applications shall be selected by members of the Competition Committee after acquainting themselves with the topic of the project. Only applications that meet the criteria of the YL Program can be submitted to reviewers for evaluation. Each application is evaluated by at least two reviewers. The reviewers evaluate only the content-related value of the application.

e) The final assessment is determined during the Competition Committee's meeting.

10. Application Evaluation Criteria:

a) Compliance with the "4I" principle (assessed by the Competition Committee).

Interdisciplinarity	*rating "yes/no"*
Internationalization	*rating "yes/no"*
Innovation	*rating "yes/no"*
Integration	*rating "yes/no"*

If a proposal does not meet at least two of the four pillars of the 4*I principle, it cannot receive funding and is not subject to review.

b) Compliance with the research problems of at least one PRA in which the Faculty participates (SciMat, Anthropocene, DigiWorld),

- rating "yes/no" (assessed by the Competition Committee).

If a proposal does not meet the criterion of being consistent with the concerns of at least one of the priority research areas, it cannot be funded and is not subject to review.

c) Scientific achievements of the applicant (evaluated by the Competition Committee).

Maximum ***3 scientific articles,*** indicated in the application and **published in 2020 or later** in the discipline of chemical sciences, are evaluated based on the number of points calculated as $\Sigma(k \times IF \times MNiSW\ points)$, and then normalized in the given edition of the competition to the maximum of 10 points, where:

IF – the most recent value of the journal impact factor,

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MNiSW points – number of points assigned to a given journal in the list of scientific journals and peer-reviewed materials from international conferences of the Ministry of Science and Higher Education valid on the day of application submission,

k – factor equal to 2, if the applicant is the first author or the corresponding author, in other cases *k* = 1**.**

d) Scientific value of the project (project description must include definition of the scientific problem, research objectives, presentation of the research concept and methodology), schedule, and cost estimate – maximum of 30 points (evaluated by reviewers).

11. Adjudication of the competition

a) The minimum number of points awarded during the application assessment required for the project to be granted funding shall be determined by the Competition Committee.
b) A ranking list of applications is established based on their scores.
c) The number of projects qualified for financing depends on the budget available in the given edition of the YL competition and the quality of the submitted applications.
d) Implementation of the YL-5 projects will begin in early April 2025.

12. Rules of project implementation, settlement, and clearance

a) The project manager is responsible for implementing, settling, and clearing projects selected for funding within the YL Program.
b) It is mandatory for the project settlement:
   i) submission by the project manager of a grant application for research funding from external funds within 6 months of the project completion date.
c) Other project settlement conditions (at least one of three):
   ii) submitting at least one paper in the discipline of chemical sciences, either in a scientific journal or in the peer-reviewed proceedings of an international scientific conference, included in the list of scientific journals and peer-reviewed proceedings of international conferences of the **Ministry of Science and Higher Education**, valid on the date of submission of the publication, in a group assigned at least 140 pts.,

   or

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iii) delivering an oral conference presentation at an international scientific conference (planning participation in the conference as a product of the project, the project manager must first obtain approval of the conference selection by the Competition Committee),

or

iv) participation in an overseas short-term scientific mission, including a 1-3 months research internship.

d) A granted project will be accounted for and cleared based on a final report prepared within 6 months of the project completion date. After submitting the report, the project manager will be able to supplement the final report with products resulting from the project implementation, in particular submission of an application for research funding from external sources, as well as information on publications accepted for publication.YL-4 project managers who receive funding for continuing research under the YL-5 competition will be able to account for both projects (YL - 4 and YL - 5) on the basis of the submission of one grant application.

e) A report on project implementation is approved by the Competition Committee.

f) Failure in settlement of the project makes a project manager unauthorized to apply for funds from other activities financed through the ID.UJ programme at the Faculty.

13. Additional provisions

All publications, conference presentations, and other papers that are the products of research funded by the YL Program must include information about the source of the research funding, such as

The publication has been supported by a grant from the Faculty of Chemistry under the Strategic Programme Excellence Initiative at Jagiellonian University.

14. Appeals against the results of a competition

Appeals should be submitted to the Appeals Committee within one week of the announcement of the competition results. Note: an appeal may be based only on formal defects in the evaluation of an application (no appeal may be made against the quality assessment by the Committee or reviewers). The Appeals Committee is appointed by the Dean and consists of one of the Vice-Deans (chairperson) and 2 committee members from among the staff of the Faculty.

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15. Annexes

Attachment 1: *Instructions for filling out the application form*

Attachment 2: *Description of the project – template*

Attachment 3: *Final report form – template*

Attachment 4: *Declaration of Research Group leader*

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INFORMATION ON PERSONAL DATA PROCESSING

According to art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data ("General Regulation"), hereinafter referred to as "GDPR", the Jagiellonian University informs that:

1. The administrator of your personal data is the Jagiellonian University, with headquarters at 24 Gołębia Street, Kraków 31-007.
2. The Data Protection Supervisor, appointed by the University, is based in room no. 5, 24 Gołębia street, Cracow 31-007. The Officer can be contacted in person from Monday to Friday (8: 30 am-3:30 pm) or by e-mail: iod@uj.edu.pl or by phone – 12 663 12 25.
3. Your personal data will be processed for the purposes of the legitimate interests pursued by the controller pursuant to art. 6 par. 1it. F GDPR which is the organization and conducting the competition: Faculty of Chemistry, Jagiellonian University. In relation to the winners of the competition, processing of the data is necessary for compliance with a legal obligations imposed upon the Organizer as a subject publicly announcing the reward, pursuant to art. 6 par. 1it. C GDPR.
4. Providing your personal data is voluntary, but is necessary for participation in the competition: **Young Laboratories (Edition 5, YL-5)** If you refuse to provide your data, you may not enter the competition. Winners are obliged to provide their data by law, and it is the condition for issuance of a prize.
5. Your personal data will not be made available to other subjects, except for the announcement of the results of the **Young Laboratories (Edition 5, YL-5)** competition.
6. Your personal data will not be transferred to third countries (outside the European Economic Area) or to international organizations.
7. Your data will be stored for the duration of the organization of competition: **(Edition 5, YL-5)** and until the final settlement and closing of the competition, and until the expiration of the statute of limitations for claims that may arise from the participation in the competition.
8. You have the right to: access your data and rectify it, delete it (unless further processing is necessary to comply with legal obligations or to establish, investigate, or defend claims), limit its processing, transfer such data, object to its processing.
9. Your personal data will not be subject to automatic decision making or profiling.
10. You have the right to lodge a complaint with the President of the Office for Personal Data Protection if you feel that the processing of your personal data is in violation of the provisions of the General Regulation.

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