

Terms and Conditions of Incentive Scholarship Award in second-cycle English-language priority study programs at SciMat PRA under the strategic program Excellence Initiative at the Jagiellonian University in 2020/2021



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I. Definitions

The following definitions apply throughout these Terms and Conditions:

1. **EI.JU:** the program Excellence Initiative at the Jagiellonian University.
2. **SciMat PRA:** the SciMat Priority Research Area, as defined in the Jagiellonian University's application in the "Excellence Initiative – Research University" competition.
3. **General Terms and Conditions:** General Terms and Conditions of Student Funding in first-cycle and second-cycle study programs, uniform *magister*-level programs, and third-cycle study programs under the strategic program Excellence Initiative at the Jagiellonian University.
4. **Priority study program:** each of the second-cycle study programs listed below:
 - i. Advanced Materials and Nanotechnology (AMN)
 - ii. Chemistry, study pathway: Chemistry of Materials



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taught at the JU Faculty of Physics, Astronomy, and Applied Computer Science and the Faculty of Chemistry, hereinafter referred to collectively as Faculties, and individually as Faculty.

5. **Incentive scholarship:** scholarship for students of second-cycle study programs, awarded within the SciMat PRA in accordance with these Terms and Conditions and the General Terms and Conditions of Student Funding in first-cycle and second-cycle study programs, uniform *magister*-level programs, and third-cycle study programs under the strategic program Excellence Initiative at the Jagiellonian University.
6. **Student:** Polish or foreign student of a second-cycle priority study program
7. **Scholarship program:** a SciMat PRA activity consisting in the award and payment of student incentive scholarships, in accordance with these Terms and Conditions and with the General Terms and Conditions of Student Funding in first-cycle and second-cycle study programs, uniform *magister*-level programs, and third-cycle study programs under the strategic program Excellence Initiative at the Jagiellonian University.

II. General Regulations

1. The scholarship program at the Jagiellonian University is dedicated to students in English-language priority programs connected with the SciMat PRA, and concerns the period from October 2020 to June 2025. Both the number and amount of incentive scholarships in the scholarship program is determined for every academic year individually, until the end of September of a given calendar year. The incentive scholarship payments are made exclusively from the SciMat PRA budget within the EI.JU. In the academic year 2020/2021, the following number of incentive scholarships is planned in particular second-cycle study

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- programs:
- i. AMN – 1st year = 6, 2nd year = 0
 - ii. Chemistry, study pathway: Chemistry of Materials – 1st year = 0, 2nd year = 0
2. In particular priority study programs, the incentive scholarship may be awarded to no more than half of the students in a given year of study. If the number of students in a priority study program in a given year of study is smaller than twice the number of scholarships referred to in section II.1 above, the number of incentive scholarships will be reduced so as to meet this condition
 3. The scholarship program is dedicated to students who are involved in or willing to get involved in research and other activity for the benefit of the SciMat PRA. They are qualified for the scholarship program based on their academic performance, in accordance with the procedure described in section IV below.
 4. In the academic year 2020/2021, the incentive scholarship is paid for a period of nine months, i.e. from October 2020 to June 2021, in monthly instalments of
 - i. PLN 2000 in the case of students permanently residing abroad,
 - ii. PLN 1500 in the case of students permanently residing in Poland, provided that the student meets the obligations referred to in section V.1-3 below. The scholarship amount will be reduced by the amount of public-law liabilities (such as social security contributions, personal income tax, etc.), if their payment is obligatory under applicable laws.
 5. If the student fails to meet the obligations referred to in section V. 1 or V.2, the payment of the incentive scholarship is discontinued as of the month following the month in which the student lost the right to the incentive scholarship. In such cases, the incentive scholarship is awarded to the first person on the reserve list, as described in section IV.8-10.
 6. All matters pertaining to incentive scholarships are the responsibility of the SciMat PRA Coordinator and the members of the SciMat Executive Team authorised by the SciMat PRA Coordinator.
 7. Applications from candidates for incentive scholarship holders are submitted to staff members designated by the Vice-Deans for Educational Affairs at particular Faculties.

III. Scholarship Program Recruitment

1. The recruitment to the scholarship program at a particular Faculty is carried out by the Recruitment Committee appointed by the SciMat PRA Coordinator or an authorised member of the SciMat PRA Executive Team, in consultation with the Faculty Vice-Dean for Educational Affairs and the Student Government. The Committee comprises seven members: the SciMat PRA Coordinator, member of the SciMat PRA Executive Team, one representative of the SciMat PRA Steering Team, two representatives of the Faculty, and two representatives of students.
2. The Recruitment Committee announces the scholarship program call for applications, specifying the timeframe and providing the application template. The submission dates and application templates will be shared publicly on the SciMat PRA website and the websites of the Faculties; they will be also displayed on student notice boards in the buildings of



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- the Faculties comprising the SciMat PRA.
3. Applicants may appeal against the decisions of the Recruitment Committee to the Appeals Committee within seven days of the date of announcement of the list of students who have been awarded the incentive scholarship. The Appeals Committee is appointed by the SciMat PRA Coordinator or an authorised member of the SciMat PRA Executive Team, in consultation with the Vice-Dean for Educational Affairs at the Faculty in question and the Student Government. The Committee comprises seven members: three representatives of the Faculty, three representatives of students, and the Faculty Vice-Dean for Educational Affairs.
 4. The Appeals Committee considers the appeal and notifies the appealing student of its decision within seven days. There is no appeal against the decisions of the Appeals Committee.

IV. Scholarship Program Selection Procedure

1. The scholarship program recruitment is based on the students' voluntary, written applications, following the template provided.
2. The scholarships are awarded to students who are involved in or willing to get involved in research and other activity for the benefit of the SciMat PRA, according to the order of the ranking list made separately for each year of study at a particular priority study program related to the SciMat PRA. The ranking lists for first-year students commencing their studies are made according to the same procedure as the ranking lists in their recruitment for particular study programs. For second-year students, the ranking lists are based on their academic performance, i.e. the weighted average of grades for the first year of study, calculated in accordance with § 5 of the Regulations on Second-Cycle Studies, provided as the attachment to Resolution no. 25/IV/2019 of the Jagiellonian University Senate of 24 April 2019, as amended by Resolution no. 24/IV/2020 of the Jagiellonian University Senate of 29 April 2020.
3. The ranking lists of first-year students are based on their results in the recruitment to the second-cycle study program, provided that the person applying for an incentive scholarship is not concurrently a student of another program.
4. In the event that the above procedure of incentive scholarship allocation to first-year students results in two or more persons sharing the last ranking position awarded with a scholarship (a tie result), the following factors are additionally taken into account to select one successful applicant from among them:
 - i. the student's weighted grade average from the third year of the first-cycle program, calculated as in section III.2 above,
 - ii. secondly, the student's weighted grade average from the second year of the first-cycle program, calculated as in section III.2 above,
 - iii. next, the student's the weighted grade average from the first year of the first-cycle program, calculated as in section III.2 above;
 - iv. in the event that the above procedure still does not allow to select one successful applicant, the final decision is made by the Recruitment Committee based on the candidates' other achievements.
5. The ranking lists of second-year students continuing their study in a



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- priority study program are based on their academic performance in this program in the previous year (as described in section IV.2).
6. In the event that the above procedure of incentive scholarship allocation results in two or more persons sharing the last ranking position awarded with a scholarship (a tie result), the following factors are additionally taken into account to select one successful applicant:
 1. the student's position in the ranking list from the second-cycle study program recruitment;
 2. in the event that the above procedure still does not resolve the matter, the decision on the award of the last incentive scholarship is made by the Recruitment Committee based on the students' other achievements.
 7. The students who are awarded the scholarship are entered on the list of scholarship holders. The remaining persons from the ranking list are entered on the reserve list, following the order of the ranking list.
 8. In the event that positions become available on the scholarship holders list, they will be given to students from the reserve list, according to its ranking, provided that the reserve list students meet all criteria of incentive scholarship award as on the day of being entered on the list of scholarship holders.
 9. In the event that a student from the reserve list is entered on the list of scholarship holders, the incentive scholarship is paid out to him or her from the month following the month in which the student was entered on the list of scholarship holders till the end of the scheduled scholarship incentive payment period.
 10. Students entered on the list of scholarship holders from the reserve list must fulfil the same obligations and formal requirements as students awarded in the first round.

V. Scholarship Holder's Obligations and Documentation

1. The incentive scholarship is paid out subject to the following conditions:
 - i. the student submits a written declaration that: (i) he or she is not a student of another study program (this applies to first-year students of second-cycle full-time study programs); (ii) he or she is commencing education for the first time in a given priority study program (this applies to first-year students of second-cycle full-time study programs); (iii) he or she does not receive any other incentive scholarship funder under EI.JU; (iv) the sum total of all scholarships for academic performance awarded to the student under all domestic scholarship programs does not exceed 200% of the amount of incentive scholarship;
 - ii. the student completes of the previous year of education in a given priority study program within schedule (this applies to second-year students of full-time second-cycle programs).
2. By the seventh working day of the summer semester, the student is required to document the completion of all courses in the study programme in the winter semester, under pain of losing the incentive scholarship.
3. A student on leave is not eligible to apply for the incentive scholarship. In the event that an incentive scholarship holder is granted a leave of absence during the academic year, he or she loses the right to the



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incentive scholarship, from the month following the month in which the student was granted the leave.

VI. Information on Personal Data Processing

According to Art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: GDPR), the Jagiellonian University informs that:

1. The **Personal Data Controller** of the student's data is the Jagiellonian University, with a registered seat at ul. Gołębia 24, 31-007 Kraków, represented by the JU Rector.
2. **The Jagiellonian University has appointed a Data Protection Officer** at ul. Gołębia 24, 30-007 Kraków, room 31. The DPO can be contacted via e-mail at iod@uj.edu.pl by phone at 12 663 12 25, from Monday to Friday between 8 a.m. and 3 p.m.
3. The student's personal data provided in the application form will be processed:
 - a) in the case of all students: for the purposes of organising and carrying out the recruitment, and announcing its results, in accordance with the Terms and Conditions of Incentive Scholarship Award in second-cycle English-language priority study programs at SciMat PRA under the strategic program Excellence Initiative at the Jagiellonian University in 2020/2021, i.e. based on Art. 6.1.b of the GDPR, i.e. in connection with the acceptance of these Terms and Conditions;
 - b) in the case of students successfully recruited to the scholarship program: for the purposes of carrying out the obligations following from these Terms and Conditions, the agreement concluded, generally applicable laws, and internal regulations applicable at the Jagiellonian University, i.e. based on Art. 6.1.c of the GDPR.
4. While providing personal data is voluntary, it is a necessary prerequisite for taking part in the recruitment. Not providing personal data precludes participation in the recruitment process. In the case of students referred to under point 3b above, providing the data constitutes a legal obligation, and failing to provide them shall preclude awarding the student.
5. The students' personal data shall be published on the Organiser's websites, and they may be published in the Organiser's social media.
6. The students' personal data shall not be transferred to third countries (outside the EEA) or to international organisations.
7. The personal data of students referred to under point 3a above shall be processed until the recruitment is conclusion and is results announced, and then until the expiration of claims which may arise from the recruitment process.

The personal data of students referred to under point 3b above shall be processed in the period resulting from fiscal regulations, and then, for archiving purposes, according to the applicable legal regulations.
8. The student has the following rights: to obtain information about the personal data processing and rights resulting from the GDPR, to access his or her data and rectify it, as well as to have it deleted from the controller's database (unless further processing is necessary for fulfilling a legal obligation or for the purposes of determining, pursuing, or



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defending claims), to limit its processing or transfer, and to object to the processing of the data – in the cases and under the conditions specified in the GDPR.

9. The student's personal data will not be subject to automated decision making or profiling.
10. Every student has the right to lodge a complaint to the President of the Office for Personal Data Protection, should he or she ascertain that the processing of his or her personal data violates the provisions of the GDPR.

VII. Final Provisions

1. The scholarship holder is obliged to comply with the provisions of these Terms and Conditions scholarship program, or otherwise he or she may lose the right to participate in the scholarship program.
2. The student who is awarded a scholarship based on these Terms and Conditions concludes an agreement with the University, following the template provided in the attachment to the General Terms and Conditions.
3. These Terms and Conditions are effective as of the day of signing.



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