

**Terms and Conditions of awarding incentive
scholarships to students of first-cycle priority study
programmes in the *SciMat* PRA under the strategic
programme Excellence Initiative
at the Jagiellonian University
in the academic year 2020/2021**



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I. Definitions

The following definitions apply throughout these Terms and Conditions:

1. **JU:** Jagiellonian University.
2. **EI.JU:** the programme Excellence Initiative at the Jagiellonian University.
3. **SciMat PRA:** the *SciMat* Priority Research Area, as specified in the Jagiellonian University's application in the "Excellence Initiative – Research University" competition.
4. General Terms and Conditions of Student Funding in first-cycle and second-cycle study programs, integrated Master's study programmes, and third-cycle study programmes under the strategic programme Excellence Initiative at the Jagiellonian University.
5. **Priority study programme:** each of the first-cycle study programmes listed below:
 - i. Advanced Materials and Nanotechnology (AMN)
 - ii. Physics
 - iii. Physics for Business
 - iv. Biophysics
 - v. Chemistry
 - vi. Medical Chemistry
 - vii. Sustainable Development Chemistry
 - viii. Environmental Protection
 - ix. Mathematics
 - x. Computational Mathematics
 - xi. Computer Science
 - xii. Analytical Computer Science,taught at the JU Faculty of Physics, Astronomy, and Applied Computer Science, the Faculty of Chemistry, and the Faculty of Mathematics and Computer Science, hereinafter referred to collectively as Faculties, and individually as Faculty.
6. **Incentive scholarship:** a scholarship for students of first-cycle study programs, awarded within the *SciMat* PRA in accordance with these Terms and Conditions and the General Terms and Conditions of student funding in first-cycle and second-cycle study programmes, integrated Master's programmes, and third-cycle study programmes under the strategic programme Excellence Initiative at the Jagiellonian University.
7. **Student:** Polish or foreign student of a first-cycle priority study programme at the JU.
8. **Scholarship programme:** a *SciMat* PRA measure consisting in the award and payment of student incentive scholarships, in accordance with these Terms and Conditions and with the General Terms and Conditions of Student Funding under first-cycle and second-cycle study



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programmes, integrated Master's programmes, and third-cycle study programmes under the strategic programme Excellence Initiative at the Jagiellonian University.



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II. General regulations

1. The scholarship programme at the Jagiellonian University is dedicated to students in priority programmes connected with the *SciMat* PRA, and applies to the period from October 2020 to June 2025. The number and amount of incentive scholarships in the scholarship programme is determined for every academic year individually, by the end of September of a given calendar year. The incentive scholarship payments are made exclusively from the *SciMat* PRA budget under the EI.JU. In the academic year 2020/2021, the following number of incentive scholarships is planned under first-cycle study programmes:
 - i. AMN – 1st year = 20, 2nd year = 0, 3rd year = 0
 - ii. Physics – 1st year = 10, 2nd year = 0, 3rd year = 0
 - iii. Physics for Business – 1st year = 10, 2nd year = 0, 3rd year = 0
 - iv. Biophysics – 1st year = 10, 2nd year = 0, 3rd year = 0
 - v. Chemistry – 1st year = 16, 2nd year = 0, 3rd year = 0
 - vi. Medical Chemistry – 1st year = 10, 2nd year = 0, 3rd year = 0
 - vii. Sustainable Development Chemistry – 1st year = 4, 2nd year = 0, 3rd year = 0
 - viii. Environmental Protection – 1st year = 0, 2nd year = 0, 3rd year = 0
 - ix. Mathematics – 1st year = 2, 2nd year = 0, 3rd year = 0
 - x. Computer Mathematics – 1st year = 1, 2nd year = 0, 3rd year = 0
 - xi. Computer Science – 1st year = 2, 2nd year = 0, 3rd year = 0
 - xii. Analytical Computer Science – 1st year = 2, 2nd year = 0, 3rd year = 0.
2. The incentive scholarship may be awarded to no more than half of the students in a given year of study of a priority study programme. If the number of students in a priority study programme in a given year of study is fewer than twice the number of the scholarships referred to in section II.1 above, the number of incentive scholarships will be reduced so as to meet this condition.
3. The maximum number of scholarships available to foreign students in the first year of study equals at least the percentage of foreigners studying in priority programmes at the Faculty as of the end date for scholarship applications multiplied by the total number of incentive scholarships available at the Faculty, which includes points II.1 and II.2. Thus calculated number of scholarships available to foreign students is rounded up to the nearest whole number.
4. The scholarship programme is dedicated to students who are involved in or willing to get involved in research and other activity on behalf of the *SciMat* PRA, have been qualified based on the evaluation of their achievements in accordance with the procedure specified under point IV.
5. In the academic year 2020/2021, the incentive scholarship is paid for a period of nine months, i.e. from October 2020 to June 2021, in monthly



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instalments of PLN 1000 each, provided that the student meets the obligations referred to in section V. 1-3. The scholarship is not subject to taxation on personal income pursuant to Article 21.1.39 of the Act of 26 July 1991 on personal income tax; it is, however, subject to social insurance contributions pursuant to Article 6.1.9a of the Act of 13 October 1998 on the social security system, and to health security contributions¹. The scholarship amount will thus be reduced by the amount of the above mentioned public-law liabilities: social security contributions and health insurance contribution.

6. In the event of failure to fulfil, on part of the student, the obligations arising from points V. 1 or V.2, the payment of the incentive scholarship is discontinued as of the month following the month in which the student lost the right to the incentive scholarship. In such cases, the incentive scholarship is awarded to the first person on the reserve list, as described in section IV.8-10.
7. All matters pertaining to incentive scholarships are the responsibility of the *SciMat* PRA Coordinator and the members of the *SciMat* Executive Team authorised by the *SciMat* PRA Coordinator.
8. Entries from candidates for incentive scholarship holders are submitted to staff members designated by the Vice-Deans for Educational Affairs at particular Faculties.

III. Scholarship Program Recruitment

1. The recruitment to the scholarship programme at a particular Faculty is carried out by the Recruitment Committee appointed by the *SciMat* PRA Coordinator or an authorised member of the *SciMat* PRA Executive Team, in consultation with the Faculty Vice-Dean for Educational Affairs and the JU Student Union. The Committee comprises 7 persons: the *SciMat* PRA Coordinator, member of the *SciMat* PRA Executive Team, one representative of the *SciMat* PRA Steering Team, two representatives of the Faculty, and two representatives of students.
2. The Recruitment Committee announces the scholarship programme call for applications, specifying the timeframe and providing the application template. The submission dates and application templates will be shared publicly on the *SciMat* PRA website and the websites of the Faculties; they will be also displayed on student notice boards in the buildings of the Faculties comprising the *SciMat* PRA.
3. Applicants may appeal against the decisions of the Recruitment Committee to the Appeals Committee within seven days of the date of announcement of the list of students who have been awarded the incentive scholarship. The Appeals Committee is appointed by the PRA Coordinator or an authorised member of the *SciMat* PRA Executive Team, in consultation with the Vice-Dean for Educational Affairs at the Faculty in question and the JU Student Union. The Committee comprises seven members: three representatives of the Faculty, three representatives of students, and the Faculty Vice-Dean for Educational Affairs.
4. The Appeals Committee considers the appeal and notifies the appealing

¹ Unless the student is subject to mandatory health insurance on other account – Article 66.1. 24.A of the Act of 27 August 2004 on the healthcare services financed from public funding.



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student of its decision within seven days. There is no appeal against the decisions of the Appeals Committee.

IV. Scholarship Program Selection Procedure

1. The scholarship programme recruitment is based on the students' voluntary, written entries, drawn up pursuant following the template provided.
2. The scholarships are awarded to students who are involved in or willing to get involved in research and other activity on behalf of the *SciMat* PRA, in accordance with the order of the ranking list drawn up separately for each year of study under a given priority study programme related to the *SciMat* PRA. The ranking lists for first-year students commencing their studies are made according to the same procedure as the ranking lists in their recruitment for particular study programs. For second- and third-year students, the ranking lists are based on their academic performance, i.e. the weighted average of grades for the previous year of study, calculated in accordance with § 5 of the Regulations on First-Cycle Studies, provided as attachment to Resolution no 25/IV/2019 of the Jagiellonian University Senate of 24 April 2019, as amended by Resolution no 24/IV/2020 of the Jagiellonian University Senate of 29 April 2020.
3. The ranking lists of first-year students are based on their study program recruitment results, provided that the person applying for an incentive scholarship is not concurrently a student of another programme.
4. In the event that the above procedure of incentive scholarship allocation to first-year students results in two or more persons sharing the last ranking position awarded with a scholarship (a tie result), the following factors are additionally taken into account to select one successful applicant from among them:
 - i. first of all, the student's participation and performance in Student Science Olympiads in subjects specified for every priority study program by the relevant Faculty's Vice-Dean for Educational Affairs, who also determines the procedure of result comparison;
 - ii. secondly, comparison is made of (a) the candidates' grade average from the *matura* (Polish A-levels-comparable high school leaving exam) with regard to selected school subjects; the list of subjects taken into account and the calculation procedure is to be determined by relevant Faculty's Vice-Dean for Educational Affairs; (b) in the case of taking high school leaving examination other than *matura*, the grade achieved for a subject selected from a list issued by the Faculty's Vice-Dean for Educational Affairs,
 - iii. next, subject to comparison are: (a) in the case of the *matura*, the candidates' grade average from the *matura* (written part) from compulsory subjects, i.e. Mathematics (basic level, weighting = 2), Polish (basic level, weighting = 1), modern foreign language (basic, weighting = 1) and the highest-graded elective subject (extended level, weighting = 1) from a list issued by the Faculty's Vice-Dean for Educational Affairs; (b) in the case of taking high school leaving examination other than the *matura*, the ranking standing is decided by the Scholarship Committee upon analysis of all grades on the *matura* certificate,



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- iv. in the event that the above procedure still does not allow for the selection of one successful applicant (i.e. the last ranking position awarded with the incentive scholarship is still shared by two or more persons with a tie result), the final decision is made by the Recruitment Committee.
5. The ranking lists of second- and third-year students continuing their study in a priority study programme are based on their academic performance in the programme in the previous year (as described in IV.2).
6. In the event that the above procedure of incentive scholarship allocation results in two or more persons sharing the last ranking position awarded with a scholarship (a tie result), the following factors are additionally taken into account to select one successful applicant:
 - i. the student's position on the ranking list from the study programme recruitment;
 - ii. in the event that the above procedure still does not resolve the matter, the decision on the award of the last incentive scholarship is made by the Recruitment Committee, which takes into account the candidates' other achievements.
7. The students awarded the scholarship are entered on the list of scholarship holders. The remaining persons from the ranking list are entered on the reserve list, following the order of the ranking list.
8. In the event that positions become available on the scholarship holders list, they will be given to students from the reserve list, according to its ranking, provided that the reserve list students meet all criteria of incentive scholarship award as on the day of being entered on the list of scholarship holders.
9. In the event that a student from the reserve list is entered on the list of scholarship holders, the incentive scholarship is paid out to them from the month following the month in which the student was entered on the list of scholarship holders until the end of the scheduled scholarship incentive payment period.
10. Students entered on the list of scholarship holders from the reserve list must fulfil the same obligations and formal requirements as students awarded in the first round.

V. Scholarship Holder's Obligations and Documentation

1. The incentive scholarship is paid out subject to the following conditions:
 - i. the student submits a written declaration that: (i) they are not a student of another study programme (this applies to first-year students of first-cycle full-time study programmes); (ii) they are commencing education for the first time under a given priority study programme (this applies to first-year students of first-cycle full-time study programmes); (iii) they do not receive any other incentive scholarship awarded under the EI.JU; (iv) the sum total of all scholarships for academic performance awarded to the student under all domestic scholarship programmes does not exceed 200% of the amount of the incentive scholarship;
 - ii. the student's completion of the previous year of education in a given priority study programme within schedule (this applies to second- and third-year students of full-time first-cycle programmes).



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2. By the end of the winter examination session, the student is required to document the completion of all courses in the study programme in the winter semester, on pain of losing the incentive scholarship.
3. A student on leave is not eligible to apply for the incentive scholarship. In the event that an incentive scholarship holder is granted a leave of absence during the academic year, he or she loses the right to the incentive scholarship, from the month following the month in which the student was granted the leave.



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VI. Information on Personal Data Processing

According to Art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter:

1. The Personal Data Controller of the student's data is the Jagiellonian University with a registered seat at ul. Gołębia 24, 31-007 Kraków, represented by the JU Rector.
2. **The Jagiellonian University has appointed a Data Protection Officer at ul. Czapskich 4, 31-110 Krakow, room no 27.** The Officer can be contacted via e-mail: iod@uj.edu.pl by phone at 12 663 12 25, from Monday to Friday between 8 a.m. and 3 p.m.
3. The Student's personal data provided in the application form will be processed:
 - a) a) in the case of all students: for the purposes of organising and carrying out the recruitment, and announcing its results, in accordance with the Terms and Conditions of Incentive Scholarship Award in first-cycle priority study programmes in the *SciMat* PRA under the strategic program Excellence Initiative at the Jagiellonian University in the academic year 2020/2021, i.e. pursuant to Article 6.1.b of the GDPR, i.e. for the purposes of the legitimate interests pursued by the controller, which consists in naming the students granted participation in the scholarship programme;
 - b) in the case of students successfully recruited to the scholarship programme: for the purposes of carrying out the obligations following from these Terms and Conditions, the agreement concluded, generally applicable laws, and internal regulations applicable at the Jagiellonian University, i.e. pursuant to Article 6.1.c of the GDPR.
4. While providing personal data is voluntary, it is a necessary prerequisite for taking part in the recruitment. Failure to provide personal data precludes participation in the call. In the case of persons referred to under point 3.b above, providing the data constitutes a legal obligation, and failing to provide them shall preclude awarding the Participant.
5. The students' personal data shall be published on the Organiser's websites, and they may be published in the Organiser's social media.
6. The students' personal data shall not be transferred to third countries (outside the EEA) or to international organisations.
7. Personal data of the students referred to under point 3.a above shall be processed until the Call has been concluded and its results announced, and subsequently until the expiration of claims which may arise from the Call.



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Personal data of the students referred to under point 3.b above shall be processed in the period resulting from fiscal regulations, and subsequently, for archiving purposes, pursuant to applicable legal regulations.

8. The Student has the following rights: to obtain information about their personal data processing and rights resulting from the GDPR, to access their data and rectify them, as well as to have them deleted from the controller's database (unless further processing is necessary for fulfilling a legal obligation or for the purposes of determining, pursuing, or defending claims), to limit their processing or transfer, and to object to the processing of the data – in the cases and under the conditions specified in the GDPR.
9. The student's personal data will not be subject to automated decision making or profiling.
10. The Student has the right to lodge a complaint with the President of the Office for Personal Data Protection, should they ascertain that the processing of their personal data violates the provisions of the GDPR.

VII. Final provisions

1. The scholarship holder is obliged to comply with the provisions of these Terms and Conditions on pain of losing the right to participate in the scholarship programme.
2. The student who is awarded a scholarship in accordance with these Terms and Conditions concludes an agreement with the University, following the template provided in the attachment to the General Terms and Conditions.
3. These Terms and Conditions are effective as of the day of signing.



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